

FY 10 SORH Guidance Overview

Keith Midberry
SORH Program Coordinator / ORHP
&

Stephanie Hansen
Education Coordinator / NOSORH

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Presentation Overview

- Background information
- Guidance changes / highlights
- Performance Measures
- Electronic Submission Process

Background

- Guidance released December 11, 2009
- Non-competitive Continuation (2nd of 4)
- Internal ORHP review
- Application available - www.grants.gov
- Applicants must be registered to apply
- Grants.gov deadline is Feb. 5, 2010
- EHB deadline is Feb.19, 2010
- Minor changes / revisions from 2009

Guidance Changes / Highlights

- Pg. 2 - Reminder of *purpose* of SORH Grant
- Pg. 3 - May request up to \$170K
 - State matching funds of at least 3-1, used must relate to one or more of five required activities
- Pg. 4 - Deadline exemptions must be in writing to - DGPWaivers@hrsa.gov
 - 50 page maximum for application
- Pg. 5 - One page Project Abstract for Grants.gov
 - *Confirm* receipt of submission to Grants.gov
- Pg. 7 - Budget Justification must 1) clearly describe each cost element and explain how contributes to goals/objectives and 2) include State matching funds
 - Personnel costs include salary, title and FTE portion

Guidance Changes / Highlights

- Pg. 8 - Identify meetings attended in prior budget year and justification for non-attendance (i.e. travel restrictions, meeting conflict)
 - Identify and explain specific subcontract deliverables, include those funded by State matching funds
- Pg.10 - “Other” includes association dues (NRHA, NOSORH, 3Rnet)
- Pg. 9 - Indirect costs cannot exceed 15% of *total direct costs*. For \$170K award the max would be \$22,174 but **ONLY IF** indirect rate *amount* exceeds 15% of total direct charges. Most charges will be less than max amount and be based on percent of salaries & fringe or total direct costs.
 - Estimate FY 09 un-obligated balance on SF-424A, Section A – Budget Summary Line 1, Columns C&D. Don't list on face sheet or include in budget / budget justification.
 - Staffing plan is attachment #1, include salary, title & FTE
 - Position descriptions attachment #2 / Bios # 3/ Org. chart #4
 - Revised attachments required only if changes since last application - include attachment in EHB submission, even if attachment states - “ No changes”

Changes / Highlights cont.

- Pg.10 - Abstract / one page summary of application as attachment for Grants.gov submission
 - Program Narrative / critically important section with detailed information
 - Introduction / describe use of matching funds
 - Current Year Progress / since last submission, includes remainder of current grant year
 - Report on use of Federal and State funds
- Pg.11 - Narrative or chart format be used
 - Significant Challenges / plan to address
- Pg.12 - Focal Point for R&R / provide information
 - OPR Action Plan Activities / how integrated

Performance Measures

- Pg.13 - Enter FY 09 data directly into ORHP Performance Information Management System (PIMS) by July 30, 2010
- Process / instrument needed to collect measures
- Pg.14 - Definitions for TA and Client provided
- Webinar to be held in early 2010 to clarify definitions and discuss challenges

Budget SF 424A Information

- Section A – use only columns - e, f & g under New or Revised Budget
- Include non-Federal funds in Sections A, B & D and Totals

Grants.gov / EHB Process

- Grants.gov and EHB process similar to last year
- If this is the first SORH grant you've submitted, register for access to Grants.gov and EHB as soon as possible
- If you're having technical trouble, contact the HRSA Call Center: 1-800-518-4726
- For other Grants.gov or EHB questions, contact a peer or Stephanie Hansen (steph@nosorh.org or 208-375-0407)

Contact Information

- Happy Holidays!
- Office of Rural Health Policy
<http://ruralhealth.hrsa.gov>
(301) 443-0835
- Keith J. Midberry, MHSA
SORH Program Coordinator
kmidberry@hrsa.gov
(301) 443-2669