



You're invited to:

Rural Ambulance Budget Model Training

Coordinated in partnership with

Kansas, Minnesota and Indiana State Offices of Rural Health

LOCATION 1

WHERE: St. Paul, Minnesota
to be held @ Snelling Office Park*
WHEN: July 30 - 31, 2007
TIME: Day 1 (9 am - 3pm)
Day 2 (8 am - 12 pm)

LOCATION 2

WHERE: South Bend, Indiana
to be held at the hotel
WHEN: August 1 - 2, 2007
TIME: Day 1 (9 am - 3 pm)
Day 2 (8 am - 12 pm)

FOLLOW-UP

WHERE: St. Paul, Minnesota
to be held @ Snelling Office Park*
WHEN: August 21, 2007
TIME: 8 am - 3 pm

"Rural Ambulance Budget Model Training" designed to help rural ambulance service directors establish an annual budget and calculate the value of services they provide to their community.

A 1½ day workshop will be offered in a "train the trainer" format. August 21st is a one-day program specifically for local ambulance services. Local services can also participate in day one of the 1 1/2 day programs to receive the same training, but space preference will be given to trainers for these longer programs. Staff from the national Rural EMS and Trauma Technical Assistance Center (REMSTTAC), a program of the Critical Illness and Trauma Foundation, will teach trainers how to work with local ambulance services to use a budget model available free of charge from REMSTTAC (www.remsttac.org).

Location Information

St. Paul, Minnesota

Best Western (*host hotel*)
1010 Bandana Blvd. West
St. Paul, MN 55108
(651) 647-1637

Room rate: **\$84** per night

Hotel reservation deadlines

Location 1 - July 9th
Follow up - July 20th

Meeting Location

Snelling Office Park Bldg.
1645 Energy Park Drive
St. Paul, MN 55108

South Bend, Indiana

Inn at St. Mary's
53993 Indiana State Rt. 933
South Bend, IN
(800) 947-8627

Room rate: **\$86** per night

Hotel reservation deadline

Location 2 - July 17th

For more information contact

For more information on the St. Paul location:

Judy Bergh

judith.bergh@health.state.mn.us or (651) 201-3843

For more information on the South Bend location:

Elizabeth Morgan

elimorgan@isdh.in.gov or (317) 233-7829

Donna Pfaendtner

dpanosorh@comcast.net or (586) 336-4627

Chris Tilden

ctilden@kdhe.state.ks.us or (785) 296-7439

AGENDA

DAY 1

- Introductions
- Workshop purpose
- REMSTTAC/CIT Overview
- Rural Ambulance Service Budget Model
 - Introduction
 - Limitations
 - Current Status
 - "Building a Rural Ambulance Service Budget from Scratch"
 - Demographics
 - Vehicle (s)
 - Building (s)
 - Other capital
 - Staffing
 - Training
 - Other expenses
 - Budget
 - Rate Study
 - Import to Quick Books
- Questions & Answers

DAY 2

- How to host a successful Budget Model workshop
- Teaching the target audience
- Working with Excel to resolve unusual situations
- Summary and Wrap Up

- See Attached Registration Form and Agenda